



since 1799

BALDWIN COUNTY PUBLIC SCHOOLS

Building Excellence

2600-A Hand Avenue
Bay Minette, AL 36507
Phone 251.580.1607
Fax 251.937.0318

STUDENT RECORD REQUISITION

Date: _____

All requested information below must be provided for this requisition to be processed. The *cost* of a transcript is \$1.00.

STUDENT NAME while in school: _____

DATE OF BIRTH: _____

PARENT OR GUARDIAN:

NAME OF HIGH SCHOOL: _____

YEAR OF GRADUATION/WITHDRAWAL: _____

PLEASE CHECK INFORMATION REQUESTED

Transcript ____
Age Verification ____
Attendance ____
Graduation Verification ____
Grades ____

SIGNATURE: _____

ADDRESS: _____

PHONE: _____

OFFICE USE ONLY
PAID BY:

CASH ____
CHECKS ____
MO ____

MAKE CHECKS PAYABLE TO: BALDWIN COUNTY BOARD OF EDUCATION

SEND RECORDS TO: _____
